



# Global Education Homestay Student and Family Agreement RETURNING STUDENT

Check off each item as you discuss it, making note of details on the lines below.  
Please return a copy to the Homestay Office as soon as possible. Thank you!

Student \_\_\_\_\_ School year: \_\_\_\_\_

Homestay Parent(s) \_\_\_\_\_

## PAYMENT

- 1. Payment is due on the 1<sup>st</sup> of each month: Rates are non-negotiable.  
Monthly fee is:  \$900  \$850  \$475
  - 2. Pro-rated amount due upon arrival for partial month: \_\_\_\_\_ Date paid: \_\_\_\_\_  
*(Pro-rated daily rates are \$30.00 minors; \$28.50 students over age 18; \$16.00 shared homestay)*
  - 3. Fee for students over the age of 18 begins on the first of the calendar month following the student's 18th birthday.
  - 4. Payment during absences:  
*If a student is away for short periods of time, he/she is expected to continue paying the monthly homestay fee. However, if away longer than three (3) weeks, then student may pay \$10 per day for the days they are gone, and the daily rate for the days of the month they are in the home.*
- If a student is away for one quarter but would like to retain his/her current homestay bedroom with belongings, they should discuss this with the homestay family and coordinate a written agreement regarding the amount to be paid during this period. The Homestay Program suggests \$60 per week.*
- 5. Discuss preferred form of payment.

## FOOD

- 1. Discuss selection of food in the home, and which items students may freely eat.  
\_\_\_\_\_
- 2. Discuss meal times and expectations.  
\_\_\_\_\_
- 3. Discuss how much advance notice is requested, if a student does not return home for a meal.  
\_\_\_\_\_
- 4. Discuss acceptable eating areas in the home.  
\_\_\_\_\_
- 5. Discuss expectation regarding dishes, kitchen cleaning, and chores related to meals.  
\_\_\_\_\_
- 6. Discuss expectations regarding payment of meals when eating out at restaurants or fast food.  
\_\_\_\_\_

## LAUNDRY

- 1. Discuss days of the week, and times of the day, which the student can do their laundry.

## TRANSPORTATION

- 1. Discuss transportation to school.

2. Discuss transportation to optional/social events.

3. Discuss expectations regarding notifying host family about student's location and schedule.

4. Discuss notice required for a ride, arriving after dark, using a ride service, riding with friends, etc.

5. Discuss who pays for entertainment, food, hotels and transportation, if student travels with family for vacation.

(Student ages 16-17 must fill out a Travel Permission Form, signed by parents in home country, prior to travel alone with friends or with Host Family if out of the Northwest.)

### **DAILY SCHEDULE**

1. Discuss student's schedule and approximate times they will be leaving and arriving home.

2. Minor students: Required to inform Homestay Family of their exact whereabouts at all times. Students must provide name, cell phone number and address of where they are, and who they will be with, while away from the family.

### **SMOKING, ALCHOL, CONTROLLED SUBSTANCES**

*In Washington state, persons under the age of 21 may not acquire, possess, or consume alcohol, and may not purchase tobacco or vapor products. It is illegal for anyone to sell or give tobacco products to any person under the age of 21. CCS follows all applicable federal and state laws regarding the prohibition of the use and possession of controlled substances and alcohol by any student on district-owned or used facilities, grounds or motor vehicles and in any college participant activity on or off campus. The CCS Policies and Standards of Conduct for Students prohibits Student's use or possession of alcohol, smoking products, unauthorized prescription drugs, narcotics, controlled substances, including marijuana, and drug paraphernalia while participating in the Homestay Program. Please see the Code of Conduct for further details:*

<https://apps.leg.wa.gov/wac/default.aspx?cite=132q-10>

1. Check one:

Smoking is NOT allowed on the property and NOT allowed inside the home.

Smoking is allowed outside, in this area: \_\_\_\_\_

Smoking is allowed inside, in this area: \_\_\_\_\_

Notes regarding smoking/alcohol for students age 21+:

### **CLEANING**

1. Discuss schedule for student cleaning the bathroom.

2. Discuss schedule for student cleaning their own room.

### **ELECTRONICS and HOME SYSTEMS**

*(Discuss the following topics as needed, regarding usage, quiet hours, ethical concerns, safety, conservation, etc.)*

Alarm system

Fans

Lights

TV/Entertainment system

Computer/Wi-Fi

Gaming system

Outlets and power strips

Water/shower

Doors/Locks

Heater

Telephone

**PROPERTY DAMAGE**

- 1. Students are responsible to pay for any damages to the home or property. Student pays the host home directly for damages. Please notify the Homestay Office if damages occur.
- 2. Review the room, bathroom, and kitchen for any current damages. A recommended practice is to take photos and/or make a list of the current condition of the room/property.

(Initial) Student: \_\_\_\_\_ Host family \_\_\_\_\_

**FRIENDS/GUESTS VISITING and OVERNIGHT**

- 1. Discuss family requirements and expectations regarding guests.

*(Note: Students are responsible to pay for damages to a Homestay family home, including damages caused by visiting friends. Friends who visit are not allowed to smoke in the home or on the property without prior permission of the host family.)*

**MOVING**

- 1. Discuss International Homestay requirements for moving.
  - Students may not move without the permission of the CCS Homestay Staff.
  - Students and Families are required to give **30-day notice** to their family/student
  - Homestay office requests that changes be made at the end of the quarter, unless circumstances require a 30 day move for unusual situations.

**OTHER TOPICS:**

*(Discuss the following topics as needed)*

- Hygiene     Communication     Speaking in English vs. native language     Safety

**INSURANCE:**

- 1. Discuss medical insurance and locate the closest urgent care under student insurance.
- 2. Discuss renter's insurance, which is not required but recommended for students. Student belongings and liability are generally not covered by the host family insurance.

Renter's insurance company: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTACT INFORMATION:**

**Student:**

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Student's guardian's phone number/email: \_\_\_\_\_

Student's agent's phone number/email: \_\_\_\_\_

- MINORS: I give permission to my host family to contact my parents regarding my health, behavior, safety, or other concerns.
- I agree to abide by this Homestay Agreement.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Homestay Parent(s):**

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Homestay Family Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Send the completed form to:**

International Homestay, Spokane Falls Community College  
MS 3011, 3410 W. Whistalks Way, Spokane, WA 99224  
Email: InternationalHomestay@ccs.spokane.edu